

✦ *An environment conducive for living and learning is a primary goal of the Division of Student Services.*

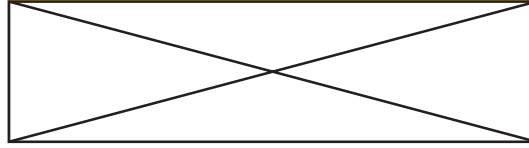
CODE OF CONDUCT CONSULTANTS

For information and guidance on the Code of Student Conduct, students, faculty and staff may call the offices listed below.

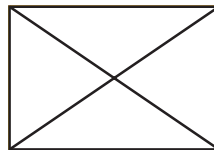
Vice President of Student Services
(606) 436-5721, ext. 73086
Hazard Campus
Rm. 113-B, Jolly Classroom Center

Director of Student Life Services
(606) 666-7521, ext. 73529
Lees College Campus
Rm. 102, Jackson Hall

Note: A source copy is on file in the Student Services Office of each campus.

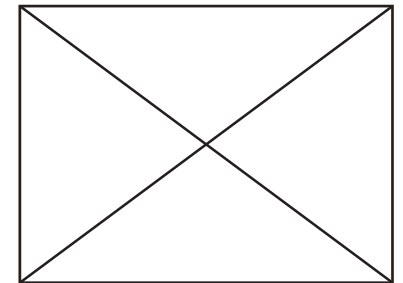


For more information contact the
Vice President of Student Services
Hazard Community and Technical College
One Community College Drive
Hazard, KY 41701-2402
Phone: 800-246-7521 or 606-436-5721, ext. 73086
Fax: 606-487-8417



KCTCS is an equal opportunity employer and education institution.

YOUR GUIDE TO ACCESS THE STUDENT CODE OF CONDUCT



STUDENTS RIGHTS AND RESPONSIBILITIES

The *non-academic* relationships between students and the Kentucky Community and Technical College System are covered in Article I entitled, "Student Rights and Responsibilities" and Article V, "Non-Academic Disciplinary Policies and Procedures."

Academic relationships between students and the Kentucky Community and Technical College System are covered in Article II entitled, "Academic Policies and Procedures." Rules in Article II have been adopted by and may be amended by the KCTCS Community College Senate.

The policies and procedures on **access and use of computers** are summarized in Article III. This policy statement was adopted by and may be amended by the Kentucky Community and Technical College System Board of Regents.

✦ *Student Organizations relationships are covered under section II of the Student Code of Conduct.*

HOW TO GAIN INSTANT ACCESS TO THE STUDENT CODE

Students, faculty and staff can gain quick access to the KCTCS Code of Student Conduct anytime through the KCTCS Web Home Page.

- ✦ Step 1: Go to the KCTCS homepage at www.kctcs.edu
- ✦ Step 2: On the home page, select **Students**.
- ✦ Step 3: At the Information for Student page under **Policies**, select **Student Code of Conduct**.

STUDENT GRIEVANCE

Students who feel they have been discriminated against or denied an opportunity because of their race, color, national origin, age, religion, marital status, sex, or disability in an educational program and/or activity have the right to file an informal and/or formal grievance as follows with the Vice President of Student Services. This process is conducted

through the Title IX, Title VI, Title VII, ADA, and Section 504 regulations. Students and staff have 180 days to file with the Office for Civil Rights, or within 60 days after all local efforts to resolve the complaint have occurred.

INFORMAL GRIEVANCE

Students should contact the Vice President of Student Services, Hazard Community & Technical College, One Community College Drive, Hazard, KY 41701. Phone: 606-436-5721, ext. 73086 or e-mail at Doug.Fraley@KCTCS.edu

FORMAL GRIEVANCE

If the grievance could not be resolved informally, the student may wish to file the grievance in writing under Title IX, Title VI, Title VII, ADA and Section 504 regulations within fifteen school days with the Office of the Vice President of Student Services.