



Student Data Change Form

It is critical that current data such as your name, address, major, and home campus be correct in your official HCTC student record (PeopleSoft®). For example, incorrect addresses and home campus codes prohibit the delivery of financial aid checks and incorrect majors impact your certification for degree.

Date Requested: _____ Home Campus: _____
Name: _____
PeopleSoft® ID Number: _____

<i>Only correct the areas that have changed.</i> <i>Copies of Social Security Card & photo ID must be attached for changes made to this area</i>
Name: _____
Previous Name: _____
Social Security Number: _____ - _____ - _____

<i>Only correct the areas that have changed.</i> <i>Changes listed below <u>do not</u> require an attached ID or Social Security Card</i>
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Home Telephone: (_____) _____ - _____ Mobile: (_____) _____ - _____
Current Program Plan (Major): _____
Change Program Plan (Major) to: _____
Please indicate if you are an employee of KCTCS: Staff <input type="checkbox"/> Faculty <input type="checkbox"/> Student Employee <input type="checkbox"/>

Signature: _____ Date: _____